

# BA-PHALABORWA LOCAL MUNICIPALITY



## 2023-2024 MID -YEAR PERFORMANCE REPORT



*“Provision of quality services for community well-being and*

*The Home of Marula and Wildlife Tourism*

# Contents

## 1. Introduction

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, “the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired Projections over the long term are achieved and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that “the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community.”

## 2. Legislation

The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality’s delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
  - (i) Revenue to be collected, by source; and
  - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the adjusted SDBIP within 28 days after the approval of the adjusted budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the adjusted SDBIP are made public within 14 days after their approval.

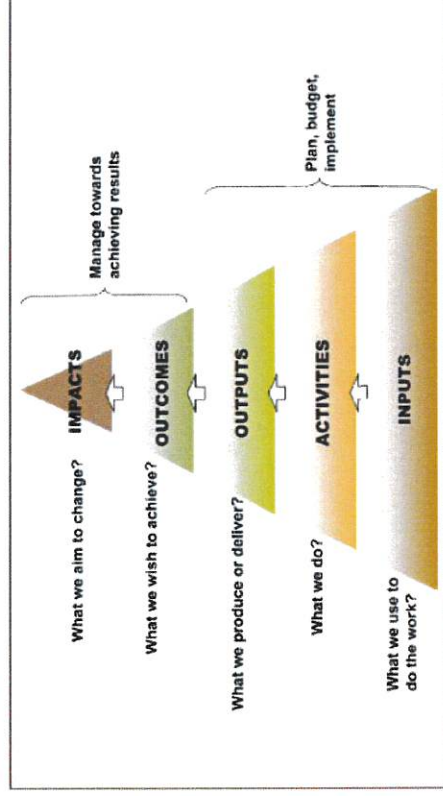
The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

1. Monthly projections of revenue to be collected by source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote<sup>1</sup> \*
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years

### 3. Methodology and Content

The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPA) as prescribed by the Performance Management Guide for Municipalities of 2001, with the addition of Spatial Rationale as another KPA to be focused upon.

The methodology followed by BLM in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information.



#### 4. Strategic Intent

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**Vision:**

***“Provision of quality services for community well-being and tourism development***

**Mission:**

***“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”***

**Values**

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

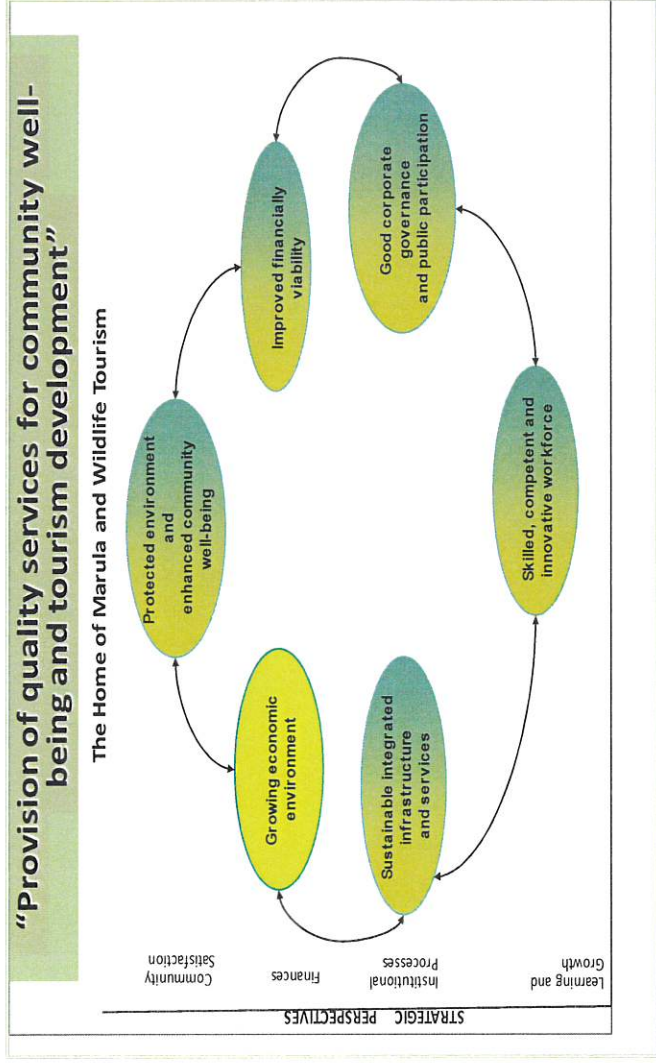
**Strategic objectives:**

- Promotion of local economy
- Provision of sustainable integrated infrastructure land services
- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

Slogan:

**“The home of Marula and wildlife tourism”**

**The strategic objectives are spread across the four perspectives as indicated through the strategic map below:**



# **ACCOUNTING OFFICER'S ASSESSMENT OF PERFORMANCE**

## **1. BACKGROUND OF THE REPORT**

Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003, requires that the accounting officer of a municipality must by the end of Mid-year assess the performance of the municipality and submit a report on each assessment to the mayor of the municipality; the National Treasury; and the relevant provincial treasury.

In terms of Section 72 (2) of the Act, this report is accompanied by a statement compiled in terms of the provisions of Section 71(1).

## **2. MUNICIPAL MID-YEAR PERFORMANCE AS PER THE ASSESSMENT**

The municipality used the top layer SDBIP as approved for implementation during the 2023/24 financial year. The SDBIP is used as a performance monitoring tool for the implementation of the IDP and Budget. The performance target reflected in the SDBIP is as per the IDP objectives. The Administration component is responsible for implementation of the SDBIP and the Political component is responsible for providing oversight. This is done through regular reporting to Council.

## 2.1 First quarter and second quarter analysis

2023/24 First Quarter performance Analysis						2023/24 Second Quarter Performance Analysis					
Key Performance Area	First Quarter Target	Target Achieved	Target not Achieved	Target Performed	% Achievement	Key Performance Area	Second Quarter Target	Target Achieved	Target not Achieved	Target Performed	% Achievement
Spatial Rationale	1	1	0	0	100%	Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	11	8	3	0	73%	Basic Services Delivery	12	9	3	0	75%
Municipal Financial Viability	9	7	2	0	78%	Municipal Financial Viability	5	4	1	0	80%
Local Economic Development	5	4	1	0	80%	Local Economic Development	3	3	0	0	100%
Municipal Transformation and Institutional Development	4	4	0	0	100%	Municipal Transformation and Institutional Development	4	3	1	0	75%
Good Governance and Public Participation	28	24	3	1	86%	Good Governance and Public Participation	26	22	3	1	85%
<b>Total</b>	<b>58</b>	<b>48</b>	<b>9</b>	<b>1</b>	<b>83%</b>	<b>Total</b>	<b>51</b>	<b>42</b>	<b>8</b>	<b>1</b>	<b>82%</b>

2.2 Comparison of the previous year and current year

2022/23 Mid-year performance Analysis							2023/24 Mid-year Performance Analysis						
Key Performance Area	Mid-Year Quarter Target	Target Achieved	Target not Achieved	Target not Performed	% Achievement		Key Performance Area	Mid-Year Quarter Target	Target Achieved	Target not Achieved	Target not Performed	% Achievement	
Spatial Rationale	1	1	0	0	100%		Spatial Rationale	1	1	0	0	100%	
Basic Services Delivery	11	10	1	0	91%		Basic Services Delivery	12	9	3	0	75%	
Municipal Financial Viability	9	8	1	0	89%		Municipal Financial Viability	7	6	1	0	86%	
Local Economic Development	5	5	0	0	100%		Local Economic Development	5	5	0	0	100%	
Municipal Transformation and Institutional Development	5	5	0	0	100%		Municipal Transformation and Institutional Development	5	4	1	0	80%	
Good Governance and Public Participation	29	26	2	1	90%		Good Governance and Public Participation	28	26	1	1	93%	
<b>Total</b>	<b>60</b>	<b>55</b>	<b>4</b>	<b>1</b>	<b>92%</b>		<b>Total</b>	<b>58</b>	<b>51</b>	<b>6</b>	<b>1</b>	<b>88%</b>	



- For the period under review the municipality had 6 key performance areas with a total number of **58** key performance indicators for the 2023/24 mid-year. The municipality managed to record **good** performance on **50** key performance indicators which constituted **86%** and 1 indicators not performed constituting **2%** and poor performance recorded was on 7 key performance indicators which constituted **12%**. The not performed indicator is due to no cases reported on fraud and corruption. The poor performance is recorded on the following 4 key performance indicators:
  1. Expenditure on electricity funding – the mid-year target of R8 317 600.00 of expenditure on electricity was not met due to late approval of designs by Eskom
  2. Upgrading of road from gravel to tar at Benfarm – the mid-year target was not met due to slow progress by the contractor.
  3. Debt collections – mid –year target of 30% debt collection was not met due to lack of capacity on personnel to enforce credit control measures.
  4. Filling of prioritised vacant positions – mid-year target of 15 was not met due to the reason that The Municipality is unable to meet the target due to several reasons including the inability to attract competent candidates, and delays in the finalization of vetting processes
  5. Community satisfaction survey
- The performance scorecard has indicated the challenges and intervention to correct the poor performance.

## REVENUE BY SOURCE, OPERATING EXPENDITURE AND CAPITAL EXPENDITURE PERFORMANCE

Sources of Revenue	2023/24 Mid-Year Projections of Revenue for each Source					Evidence Required
	R'000	Mid-Year Actual Performance	Mid-Year Performance Variance	Challenges	Corrective measures/ Interventions	
Property Rates	92,278	119,286	27,008	Target met	None	Finance report
Service charges – electricity	87,791	55,850	(31,940)	Low collection on electricity due to illegal connection, theft and load shedding	Continuous investigation and audit electricity meters to reduce theft.	Finance report
Service Charges – Refuse	10,386	14,841	4,456	Target met	None	Finance report
Rental of Facilities and Equipment	110	230	120	Target met	None	Finance report
Interest on external Investments	1,306	2,458	1,151	Target met	None	Finance report
Interest Earned – Outstanding Debtors	31,328	21,956	(9,373)	Culture of non-payment of municipal services especially in the townships & interest reversals in the form of settlement discount	Debt collector has been sourced to assist with long outstanding debts in townships	Finance report
Dividends received	0	0	0	None	None	Finance report
Fines	682	0	-682	Fines not captured on the financial system	Recons will be done at Year end	Finance report
Licenses and Permits	3,055	0	-3,055	Income from Licences and permit not captured on the financial system	Recons will be done at Year end	Finance report
Agency services	3,264	0	(3,264)	Income from Licences and permit not captured on the financial system	Recons will be done at Year end	Finance report
Transfers recognised - operational	103,722	157,617	53,896	Target met	None	Finance report
Transfers recognised - capital	28,293	23,262	(5,031)	INEP Project were appointed during second quarter	Contractors already appointed	Finance report
Other Revenue	3,880	1,414	(2,428)	Culture of non-payment of municipal services	To adjust the budget during adjustment budget based on the actual	Finance report
<b>Total Revenue by Source</b>	<b>366,466</b>	<b>397,324</b>	<b>34,594</b>			

**Mid-Year Projections of Revenue and Expenditure by Vote: (Operating)**

Expenditure and Revenue by Vote	2023-24 Mid-year Target Opex	2023-24 Mid-Year Actual Performance	2023-24 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	40,968	33,739	-7,229	Low Expenditure affected by non-spending on other line items and Implementation of cost containment measures	To revise the budget during adjustments	Finance report
Budget and Treasury	96,936	39,762	-57,174	Low Expenditure affected by non-spending on debt impairments items and Implementation of cost containment measures	Debts impairments are done at year end	Finance report
Corporate Services	48,884	32,043	-16,841	Low Expenditure affected by non-spending on other line items and Implementation of cost containment measures	To revise the budget during adjustments	Finance report
Community and Social Services	17,806	16,150	-1,656	Low Expenditure affected by non-spending on other line items and Implementation of cost containment measures	To revise the budget during adjustments	Finance report
Public Safety	10,808	9,197	-1,611	Low Expenditure affected by non-spending on other line items and Implementation of cost containment measures	To revise the budget during adjustments	Finance report
Economic and Environmental Services	16,344	7,936	-8,408	Low Expenditure affected by non-spending on items like contracted service (Marula festival and Valuer) happens during 3 <sup>rd</sup> quarter and Implementation of cost containment measures.	To revise the budget during adjustments	Finance report
Road Transport	48,220	43,298	-4,922	The variance is affected by overestimated of depreciation and Implementation of cost containment measures	To revise the budget during adjustments	Finance report
Electricity	109,999	81,419	-28,580	The variance is affected by gains and losses for electricity which normally is done at year end and Implementation of cost containment measures	To revise the budget during adjustments	Finance report
Waste Management	5,048	1,942	-3,106	Low Expenditure affected by non-spending on items like maintenance. Implementation of cost containment measures	To revise the budget during adjustments	Finance report
<b>Total by Vote</b>	<b>395,013</b>	<b>265,486</b>	<b>-129,527</b>			

**Mid-Year Projections of Revenue and Expenditure by Vote: (Capital)**

Expenditure and Revenue by Vote	2023-24 Mid-Year Target Capex	2023-24 Mid-year Actual Performance	2023-24 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	0	0	0	None	None	Finance report
Budget and treasury office	0	0	0	None	None	Finance report
Corporate services	750	627	-123	The variance not material	None	Finance report
Road transport	21,236	19,896	-1,340	The variance not material	None	Finance report
Electricity	10,397	2,929	-7,468	Slow Spending on the Electricity Project	Contractors already appointed.	Finance report
<b>Total by Vote</b>	<b>32,383</b>	<b>23,452</b>	<b>-8,931</b>			

**Mid -Year Projections of Revenue and Expenditure by Vote: (Revenue)**

Revenue by Vote	2023-24 Mid-Year Target Revenue	2023-24 Mid-Year Actual Performance	2023-24 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Budget and Treasury	222,812	295,731	72,919	None	None	Finance Report
Corporate Services	110	230	120	None	None	Finance Report
Community and Social Services	95	129	34	None	None	Finance Report
Public Safety	3,055	0	-3,055	Income from Licences and permit not captured on the financial system	Recons will be done at Year end	Finance Report
Planning and development	153	137	-16	None	None	Finance Report
Road Transport	20,286	22,200	1,914	None	None	Finance Report
Electricity	103,548	60,073	-43,475	INEP Project were appointed during second quarter	Contractors already appointed.	Finance Report
Waste Management	16,407	18,824	2,417	None	None	Finance Report
<b>Total by Vote</b>	<b>366,466</b>	<b>397,324</b>	<b>30,858</b>			

**Detailed Institutional Performance Results for 2023/24 Mid-Year per Key Performance Areas**

<i>Under-Performance</i>	<b>0 - 49%</b>
<i>Partially achieved</i>	<b>50 - 74%</b>
<i>Good Performance</i>	<b>75 - 100%</b>
<i>Over achieved</i>	<b>Over 100%</b>
<i>Non-Performance</i>	

**Note:**

1. Over achievement Standards does not apply to compliance targets
2. Over achievement standards applies to service delivery targets and core business of the municipality

# **KPA 1: Spatial Rationale**

KPA 1: Spatial Rationale

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections				Evidence Required		
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks		Challenges	Interventions
<b>1.1 Spatial Planning</b>														
1.1.3	Governance and Administration	Sustain the environment	Turnaround time of land use & development applications submitted to Mopani Planning Tribunal by 30/06/2024	Senior Manager Planning & Development	Within 90 days of receipt	Within 90 of receipt	OPEX	Within 90 of receipt	5 land use & development applications submitted to Mopani Planning Tribunal within 90 days of receipt	0	None	None	None	Date of receipt on the application Proof of Submission register to Mopani Planning Tribunal



# **KPA 2: BASIC SERVICE DELIVERY**

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections				Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks			
<b>2.1 Electricity</b>														
2.1.1	Technical infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2024	Senior Manager Technical Services	4.2%	4%	OPEX	2%	7.8%	5.8%	None	None	None	BPM billing to consumers. Eskom bill and distribution loss
2.1.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2024	Senior Manager Technical Services	R8 000 000,00	R20 794 000,00	INEP	R8 317 600,00	R3 189 765,70	R5 127 834,30	Late approval of designs at Eskom	Forward planning	Payment Certificates and Expenditure Reports	
2.1.3	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity in Municipal Licenced area (Phalaborwa Town) by 30/06/2024	Senior Manager Technical Services	5274	4167	OPEX	4167	4167	4167	None	None	Household list on conventional and pre-paid.	
2.1.4	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of indigent HH receiving free basic electricity by 30/06/2024	Chief Financial Officer	506	2716	OPEX	2716	419	(2 297)	Illegal Connection of the Electricity in the townships	Report to Eskom	Indigent Register and Proof of payment to ESKOM	
<b>2.2 Roads &amp; Storm Water</b>														
2.2.1	Technical infrastructure	Provision of sustainable integrated infrastructure and services	Number of kilometres of gravel roads upgraded to tar by 30/06/2024 (Benfarm upgrading of streets)	Senior Manager Technical Services	1 Km	3.8 Km	CAPEX	Construction - progress report and Site Meetings, earth	Construction is on progress, and physical progress is at 64.8% layer	None	Layerworks are still in progress on road 1	Surfacing will only come after completion of layerworks	Layerworks to be completed thereafter surfacing will follow	Project reports, projects completion certificates

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections					Evidence Required	
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges		Interventions
2.2.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads and storm water capital funding spent per quarter by 30/06/2024	Senior Manager Technical Services		R20 420 000	CAPEX	R8 168 000	R10 493 991,35	+R 2 325 991,35	Benfarm upgrading of street project on-going.	Achieved.	None	Payment Certificates and Expenditure Reports
<b>2.3 Parks and Cemetery</b>														
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of parks maintained per month by 30/06/2024 Wildveye, Phalaborwa Fourways, Sealane, Buffa lo, King Fisher, Impala, Namer, Impala, Namer, Impala, Namer, Entrance, Defryn, Gravelotte	Senior Manager Community Services	9	9	OPEX	9	9	9	Parks are maintained as per monthly plan	Water restriction	Turning parks and island into dry parks.	Maintenance plan, inspection reports and pictures.
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of cemeteries maintained per month by 30/06/2024	Senior Manager Community Services	4	4	OPEX	4	4	4	Cemeteries are maintained as per roster	None	None	Maintenance plan, inspection reports and pictures

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance	Mid-Year Actual Performance variance				
<b>2.4 Waste Management</b>															
2.4.1	Protect Environment and Community Well being	Sustain the Environment	Number of Monthly Maintenance of Phalaborwa landfill site by 30/06/2024	Senior Manager Community Services	4	12	OPEX	6	6	0	Landfill site daily compaction and covering of waste	Landfill technical monitoring committee was established	None	Monthly maintenance report as per Service Level, check list	
2.4.2	Protect Environment and Community Well being	Sustain the Environment	Number of urban Households with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani by 30/06/2024	Senior Manager Community Services	12605	13265	OPEX	13265	13265	0	Contant breakdown of tipper trucks affect service delivery	Breakdown of refuse compactor truck	Daily rotation of refuse compactor truck	Confirmation of waste collection by ward councillors Collection schedule Households list	
2.4.3	Protect Environment and Community Well being	Sustain the Environment	Number of rural villages with access to basic waste removal services ( Mashishimale & Makhushane by 30/06/2024	Senior Manager Community Services	2	2	OPEX	2	2	0	Contant breakdown of tipper trucks affect service delivery	Breakdown of tipper truck	Provision of skip bins and two villages Mashishimale & Makhushane	Confirmation of waste collection by ward councillors Collection schedule	

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections				Evidence Required			
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks		Challenges	Interventions	
2.4.4	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2024	CFO	506	1201	OPEX	1181	1181	0	Contant breakdown of tipper trucks affect service delivery	Breakdown of refuse compactor truck	Breakdown of refuse compactor truck	Interventions	Indigent Register

**KPA 3:**

**MUNICIPAL FINANCIAL VIABILITY AND  
MANAGEMENT**

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections				Evidence Required		
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks		Challenges	Interventions
<b>3.1 Financial Management</b>														
3.1.1	Good governance and administration	Good corporate governance and public participation	Number of approved budget planning schedule by 31/08/2023 (Legislated date)	Chief Financial Officer	1	1	OPEX	1	1	0	Budget planning schedule was approved by council on 27 <sup>th</sup> July 2023	None	None	approved budget planning schedule and Council resolution
3.1.5	Good governance and administration	Good corporate governance and public participation	Number of Supply Chain structures / Committees members appointed by 07/07/2023	Municipal Manager	3	3	OPEX	3 (Specification, Evaluation and Adjudication)	3 (Specification, Evaluation and Adjudication)	0	All Bid committees appointed	None	None	Appointment letters of bid committee's members
3.1.6	Good governance and administration	Improve financial viability	Number of quarterly movable asset verifications conducted by 30/06/2023	Chief Financial Officer	3	4	OPEX	2	2	0	None	None	None	Quarterly assets verifications reports
3.1.7	Good governance and administration	Improve financial viability	Number of monthly strings uploaded using the LG Portal within 10 days at the end of each month. Treasury by 30/06/2024	Chief Financial Officer	12	12	OPEX	6	6	0	All monthly strings were uploaded using the LG Portal	None	None	Monthly strings Proof of submission within 10 days.
3.1.8	Good governance and administration	Improve financial viability	% of improvement in revenue collection monthly (improvement from 65 to 80% by 30/06/2024 budget year	Chief Financial Officer	65%	80%	OPEX	60%	56%	6%	Low collection due to lack of capacity	Lack of Capacity to enforce Credit Control measures from Technical Department	Capacitate Technical Department	Quarterly reports on revenue collection

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance	Mid-Year Actual Performance variance				
3.1.1.9	Governance and administration	Improve financial viability	% of Debt collected by 30/06/2024	Chief Financial Officer	3%	50%	OPEX	30%	7%	23%	Low collection due to lack of capacity of capacity	Lack of Capacity to enforce Credit Control measures from Technical Department	Capacitate Technical Department	Quarterly reports on debt collection	
3.1.1.11	Good governance and administration	Improve financial viability	Expenditure spent quarterly on MIG by 30/06/2024	Senior Manager Technical Services	R40 918 404,00	R361860 00.00	MIG	R18 000 00.00	R15 356 553.81	R2 643 446.19	Target not met	Only two projects (Benfarm and Namakgale stadium) were active. Installation of culverts had recruitment issues which led to delay in commencement of construction works/activities	Intervention meetings were held with councillors and administrators to assist in kick-starting the works	MIG monitoring report/payment certificates/Grant reconciliation	
3.1.1.12	Good governance and administration	Good corporate governance and public participation	Submission of 2022/23 AFS to AG by 31/08/2023	Municipal Manager	1	1	OPEX	1	1	0	2022/23 Annual Financial statements were submitted to AG on 31 August 2023	None	None	Submission letters, copy of final AFS to AG	



## **KPA 4:**

# **LOCAL ECONOMIC DEVELOPMENT**

KPA 4: Local Economic Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections				Evidence Required			
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks		Challenges	Interventions	
<b>4.1 Job creation</b>															
4.1.1	Economic	Promotion of local economy	Number of jobs created through capital Projects by 30/06/2024 (Temporary jobs)	Senior Manager Technical Services	70	70	CAPEX	60	73	+13	73 jobs were created through capital projects	None	None	None	Certified ID copies, payment registers and employment contracts
4.1.2	Economic	Promotion of local economy	Number of full time equivalent jobs created through EPWP by 30/09/2023	Senior Manager Technical Services	58	63	OPEX	63	81	+18	81 full time equivalent jobs created through EPWP	None	None	None	Certified ID copies, payment registers and employment contracts
4.1.3	Economic	Promotion of local economy	Number of LED Forums meetings held by 30/06/2024	Senior Manager Planning and Development	1	4	OPEX	2	2	0	Two LED Forums meetings were held	None	None	None	Invitations, Attendance register and minutes
<b>4.2 Enterprise Support</b>															
4.2.1	Economic	Promotion of local economy	Number of SMMEs supported through the municipal SCM (procurement) by 30/06/2024	Chief Financial Officer	461	200	OPEX & CAPITAL	100	296	+198	298 SMMEs were supported through municipal SCM management. Target Exceeded	None	None	None	System generated Expenditure Report with SMMEs supported.
4.2.2	Economic	Promotion of local economy	Number of activities	Senior Manager	2	4	OPEX	1	1	0	Tourism month	None	None	None	Invitations, Attendance

KPA 4: Local Economic Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections					Evidence Required		
								Mid-Year target (1 Jul – 31 Dec.23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges		Interventions	
		economy	promoting and marketing Ba-phalaborwa Municipality as a tourist destination by 30/06/2024	Planning and Development		month activities Marula Activities Rand Easter and Durban Indaba							activity was held to promote and market Ba-phalaborwa Municipality as a tourist destination		register, reports

# **KPA 5: Municipal Transformation and Institutional Development**

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections			Evidence Required			
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance		Remarks	Challenges	Interventions
<b>5.1 Organisational Design &amp; Human Resource</b>														
5.1.3	Good governance and administration	Attract, develop and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2024	Senior Manager Corporate Services	40	20	OPEX	15	6	-9	The post was advertised but not getting suitable candidates	The Municipality is unable to meet the target due to several reasons including the inability to attract competent candidates, and delays in the finalization of vetting processes.	Readvertise the positions which are not filled due to the non-responsiveness of the applicants and constant follow-up with the candidates regarding the vetting results.	Approved recruitment plan on critical positions and Appointment letters
<b>5.3 Skills Development</b>														
5.3.2	Good governance and administration	Attract, develop and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2024(1 % legislation)	Senior Manager Corporate Services	R1 360 755,12	R1 644 881,06	OPEX	R 822 200,00	R837 487,54	+R15 287,54	Training conducted for Councillors and Officials	None	None	Expenditure reports; implementation reports
<b>5.4 Performance Management System</b>														
5.4.1	Good governance	Good corporate	Number of S56&57 signing	Municipal Manager	6	6	OPEX	6	6	0	All Senior Manager	None	None	Copies of signed

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/23)	Annual Target 30/06/24	Budget	2023/24 Quarterly Projections					Evidence Required	
								Mid - Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges		Interventions
	and administration	good governance and public participation	of Annual Performance Agreements by 30/07/2023 (One month after the start of each financial year)										Performance Agreements with dates complying the legislated time line & submission letters to COGHSTA, DPD files	
5.4.2	Good governance and administration	Good corporate governance and public participation	Number of Individual Performance Assessments of Managers conducted to review their performance by 30/06/2024 (Mid – year/Annual)	Municipal Manager	0	2	OPEX	1 (Annual Assessment)	0	-1	The audit for 2022/23 was in progress and CoGHST A also issued memo advising not to conduct before AG concluded	Waiting for Auditor General to complete audit process	The scorecards has been already issued, POE are with IA for auditing, Will be conducted in Quarter 3	Approved Schedule of Individual Performance Assessments, records, attendance registers and Scorecards and reports
5.5 OHS														
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of schedule Institutional OHS quarterly meetings held by 30/06/2024	Senior Manager Corporate Services	4	4	OPEX	2	2	0	Meetings were held as follows: 11/07/2023 12/10/2023	None	None	Quarterly Reports, minutes and attendance registers

## **KPA 6:**

# **GOOD GOVERNANCE & PUBLIC PARTICIPATION**

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2023)	Annual Target (30/06/24)	Budget	2023/24 Quarterly Projections				Evidence Required		
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks		Challenges	Interventions
<b>6.1 Council and Executive Management</b>														
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled Council meetings held by 30/06/2024	Senior Manager Corporate Services	14	6	OPEX	3	5	+2	3 Ordinary and 2 Special Council meetings were held	None	None	Minutes of council meetings, attendance registers
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled Exco meetings held by 30/06/2024	Senior Manager Corporate Services	16	11	OPEX	5	6	+1	5 Ordinary and 1 Special Council meetings were held	None	None	Minutes of EXCO meetings, attendance registers
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly MPAC meetings held as per legislation by 30/06/2024	Municipal Manager	14	4	OPEX	3	3	0	3 MPAC meetings were held as per the target.	None	None	Council Approved MPAC schedule of meetings / Attendance registers
6.1.4	Good governance and administration	Good corporate governance and public participation	% of MPAC quarterly Resolutions implemented by 30/06/2024	Municipal Manager	87%	100%	OPEX	100%	100%	0	None	None	None	Resolution register and POE to support resolutions implemented
6.1.5	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly senior management meetings held by	Municipal Manager	14	12	OPEX	6	6	0	5 Ordinary and 1 Special meetings were held	None	None	Minutes of Senior Management meetings, attendance



KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2023)	Annual Target (30/06/2024)	Budget	2023/24 Quarterly Projections				Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks			
6.1.6	Good governance and administration	Good corporate governance and public participation	30/06/2024 Number of scheduled monthly Portfolio Committee meetings held by 30/06/2024	Municipal Manager	62	55	OPEX	30	27	3	No portfolio meeting in December and Corporate Department had + 2 meetings, hence 27 instead of 25.	None	Minutes of Portfolios meetings, attendance registers	
<b>6.2 Public Participation and Ward Committees</b>														
6.2.1	Good governance and administration	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2024.	Municipal Manager	2	4	OPEX	2	1	-1	1 IDP Rep Forum was held	The meeting could not sit due to timeframe of the approval of the process plan.	Review the targets as per the performance assessment	Attendance registers, agendas, invitations
6.2.2	Good governance and administration	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2024	Municipal Manager	4	4	OPEX	2	1	-1	1 Steering Committee was held	The meeting could not sit due to timeframe of the approval of the process plan.	Review the targets as per the performance assessment	Attendance registers, agendas, invitations
6.2.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled and convened monthly ward Committee meetings per ward by	Municipal Manager	New	209	OPEX	95	114	+19	Special Ward Committee meetings	None	None	Minutes and attendance register per ward report

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2023)	Annual Target (30/06/24)	Budget	2023/24 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Mid-Year Actual Performance				
6.2.4	Good governance and administration	Good corporate governance and public participation	30/06/2024. (Functionality of ward committees) Number of quarterly Mayoral Izimbizos and public participation by 30/06/2024	Municipal Manager	4	4	OPEX	2	2	0	The meeting was held at All Nations sportsground, Majeje	None	Public notices and Community input report.		
6.2.5	Good governance and administration	Good corporate governance and public participation	% of complaints resolved quarterly by 30/06/2024	Senior Manager Technical Services	76%	100%	OPEX	100%	69%	-31% 1851 Cases reported for service delivery complaints and 1278 cases attended.	Cases reported are for service delivery (water, sewer, electricity network and street lights)	Refurbishment of the network infrastructure and filling of all vacant positions to improve the turnaround time in attending complains.	System generated Complaints register,		
<b>6.3 Corporate Governance</b>															
6.3.1	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee meetings held by 30/06/2024	Municipal Manager	10	7	OPEX	4	6	+2	3 ordinary 3 special held	None	Copies of approved minutes, attendance registers		
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee meetings held by	Municipal Manager	22	24	OPEX	12	26	+14	16 MASC 10 EXCO ASC	None	Approved minutes and attendance		

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2023)	Annual Target (30/06/2024)	Budget	2023/24 Quarterly Projections				Evidence Required		
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks		Challenges	Interventions
			30/06/2024									registers. (Exco and Management)		
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan by 30/06/2024	Chief Executive Audit	100%	100%	OPEX	50%	50%	0%	17 Audits were completed for the 2 <sup>nd</sup> Quarter reporting	The AC will only sit in February 2024 to Consider the progress which will be the POE	None	Audit Committee Report to Council with progress on Internal Audit Plan.
6.3.6	Good governance and administration	Good corporate governance and public participation	% Implementation of Internal Audit Action Plan by 30/06/2024	Municipal Manager	82%	90%	OPEX	90%	90%	0%	The follow-up report is at 90% implementation	None	None	Internal Audit Follow-up Report
6.3.7	Good governance and administration	Good corporate governance and public participation	Number of Audit Committees Reports presented to Council by 30/06/2024	Chief Executive Audit	5	4	OPEX	2	3	+1	3 reports presented to Council by end of 2 <sup>nd</sup> quarter.	None	None	Audit Committee Reports and Council Resolution
6.3.8	Good governance and administration	Good corporate governance and public participation	% implementation of Audit Committee Resolutions	Municipal Manager	91%	100%	Opex	100%	92%	-8%	Management is busy implementing the 8% remaining of the AC resolutions	Financial and human resources	Resources will be budgeted for 2024/2025 FY	Audited Audit Committee Resolution Register
6.3.9	Good governance and administration	Good corporate governance and public participation	% of Community satisfaction with public services by 30/10/2023	Senior Manager Planning & Development	86%	100%	OPEX	100%	48% Satisfied	54% Dissatisfied	The purpose of the study was to get the public's perception of municipal	Poor provision of service delivery (water & sanitation, roads, maint	The report was presented during strategic planning session to	Community Satisfaction Survey Report

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2023)	Annual Target (30/06/2024)	Budget	2023/24 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance					
6.3.10	Good governance and administration	Good corporate governance and public participation	Submission of 2022/23 Annual Performance report to AG by 31/08/2023	Municipal Manager	1	1	OPEX	1	1	0		2022/23 Annual Performance report was submitted to AG on 31 August 2023	None	None	Submission letters and copy of Annual performance report
6.3.13	Good governance and administration	Good corporate governance and public participation	Number of Local Labour Forum meetings convened by 30/06/2024	Senior Manager Corporate Services	19	11	OPEX	4	5	-1		4X LLF meetings were convened and the 5 <sup>th</sup> meeting couldn't be convened due to the unavailability of the LLF members	The meetings couldn't materialize due to the non-formation of a quorum.	Conduct Training for the LLF Members to enhance its efficiency.	LLF minutes and attendance register. Notices
<b>6.4 Risk Management, Fraud &amp; Anti-Corruption</b>															
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of Institutional Risk Management Committee meetings held by 30/06/2024	Municipal Manager	5	4	OPEX	2	2	0		Meetings were held on the 01/08/2023 & 17/10/2023.	None	None	Minutes of the Risk Committee meeting and attendance

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2023)	Annual Target (30/06/2024)	Budget	2023/24 Quarterly Projections				Evidence Required	
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks		Challenges
6.4.4	Good governance and administration	Good corporate governance and public participation	% of fraud and corruption cases reported and investigated within 30 working days by 30/06/2024	Municipal Manager	0%	100%	OPEX	-	-	-	No case was reported for investigations.	None	Case register and investigation reports
<b>6.5 HIV/AIDS</b>													
6.5.1	Good governance and administration	Provision of sustainable integrated infrastructure and services	Number of outreach programmes conducted with Bar-phalaborwa by 30/06/2024	Municipal Manager	5	10	OPEX	6	10	+4	10 outreach programmes were conducted. Over performance due to programme demand & partners support.	None	Outreach programmes reports
<b>6.6 Security management</b>													
6.6.1	Governance and Administration	Good corporate governance and public participation	Number of Security Management reports for Safeguarding of Council Assets by 30/06/2024	Municipal Manager	4	4	OPEX	2	2	0	1 <sup>st</sup> & 2 <sup>nd</sup> quarter reports were compiled.	None	Security Management Reports
<b>6.7 Disaster Management</b>													
6.7.1	Governance and Administration	Good corporate governance and public participation	Number of disaster awareness campaigns conducted by 30/06/2024	Municipal Manager	6	4	OPEX	2	4	+2	4 disaster awareness campaigns conducted.	None	Invitations, Agenda, Attendance register and

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2023)	Annual Target (30/06/2024)	Budget	2023/24 Quarterly Projections					Evidence Required	
								Mid-Year target (1 Jul – 31 Dec 23)	Mid-Year Actual Performance	Mid-Year Actual Performance variance	Remarks	Challenges		Interventions
<b>6.9 Integrated Development planning</b>														
6.9.1	Governance and Administration	Good corporate governance and public participation	Number of reviewed IDP/Budget/PM S//MPAC Framework and Process Plan approved, by 31/07/2023	Municipal Manager	1	1	OPEX	1	1	0	Number of reviewed IDP/Budget/PMS/MPAC Framework and Process Plan was approved by Council in July 2023	None	None	Council Approved IDP, Budget, PMS Process Plan
<b>6.10 Communication</b>														
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website in accordance to legislation checklist by 30/06/2024	Municipal Manager	100%	100%	OPEX	100%	100%	0%	All legislative documents to be published on website	None	None	Legislation register checklist
6.10.3	Governance and Administration	Advance good corporate governance	Number of Local Communicators Forum held by 30/06/2024	Communication manager	4	4	OPEX	2	1	-1	The forum was postponed because for Imbiza	The forum was postponed because for Imbiza	The Forum will be held in Quarter 3 for Quarter 2	Invitations, Minutes and attendance registers

# **CAPITAL PROJECTS PER RESPONSIBLE MANAGER**

Responsible Manager	Project Name	Total Capital Budget (R'000)	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2023/24					
						Mid-Year 01 Jul – 31 Dec 2023 Target	Mid-Year Actual Performance	Remarks	Challenges	Corrective measures	Evidence required
<b>Internally funded</b>											
Senior Manager Technical	Upgrade of road from gravel to Tar: Tambo Phase 2	R5 680 000.00	01/07/23	30/03/24		Completion	Projection at completion stage	Project is completed	None	None	Payment certificates
<b>Waste Management</b>											
Senior Manager Planning and Development	Establishment Cemetery at Gravelotte	R1 000 000.00	01/07/23	30/06/24	18	Specialised studies	On Procurement Stage (Awaiting Adjudication)	Supply Chain to assist in accelerating the procurement process	Delays in Supply Chain processes	Supply Chain to assist in accelerating the procurement process	Advert and appointment Specialised studies report Receipt of application and Proof of submission to Tribunal Expenditure report
<b>Office Furniture and Equipment</b>											
Senior Manager Corporate	Furniture and Equipment	R 1 500 000.00	01/07/23	30/06/24		Appointment of Service provider	R627 120.00 was spent on furniture and equipment	Service Providers are appointed as and when required.	None	None	Request for purchase and Payment certificate Expenditure report
<b>Integrated National Electrification Projects (INEG)</b>											
Senior Manager Technical	Electrification of new villages within Ba-Phalaborwa Municipality as per DMRE's approval: Majeje Ext Phase 2 - 400 units (Ward 3), Makhushane Camp - 180 units	R20 794 000.00	01/07/23	30/06/24	3,8,9,18 & 19	Construction, meetings	Construction meetings	Construction in progress	None	None	Bid Committees minutes and registers, advertisements, Final detailed design reports, Completion certificate Expenditure report



	(Ward 19), Mashishimale - 75 Units (Ward ), Mosemaneng - 250 Units (Ward 09), Nondweni Pee-eng 120 units (Ward 18) Priska pre-eng (Ward 18)																		
<b>Energy Efficiency and Demand Side Management (EEDSM)</b>																			
Senior Manager Technical	Replacement of streetlights to energy saving lights in Baphalaborwa	R4 000 000.00	01/07/23	30/06/24		Evaluation and Adjudication and appointment of Contractors. Handover of site construction	Evaluation stage	Evaluation stage		Delays the implementation of the project	Fast tracking the appointment of the service provider	Bid Committees minutes and registers, advertisements. Approved specifications. Expenditure report							
<b>Municipal Infrastructure Grant (MIG)</b>																			
Senior Manager Technical	Refurbishment of Namakgale stadium	R 15 000 000.00	01/07/23	30/06/24	4 & 5	Construction and site meetings	Project is under construction stage	Project is still in progress at 73% physical progress.	There is slow progress on site	Contractor to work on multiple activities to complete works	Progress reports and completion certificate								
Senior Manager Technical	Upgrading of Benfarm road phase 2	R 10 792 000.00	01/07/23	30/06/24	3	Construction, progress reports and site meetings, earthworks	Project is under construction stage	Project in progress an at 64.8% physical progress	Works are behind planned time but progress has improved	Contractor to come up with a catch-up plan	Advertisement, site meetings and progress reports and completion certificate.								
Senior Manager Technical	Construction of of stormwater culverts in Lulekani	R 10 000 000.00	01/07/23	30/06/24	15	Construction and site meetings	Project is under construction stage	Site establishment, recruitment and medical check have been done	No construction works has started due to recruitment complications. It is believed that recruitment was supposed to be done in ward 14,15 and 17	Recruitment to accommodate all three wards	Minutes of bid committees and advertisement, Progress reports and payment certificates.								

# Assessment for service providers

## Ratings

Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

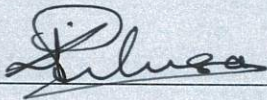
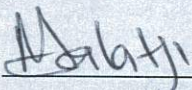
Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
AFS Preparation	AFS preparation and Fixed asset register compilation	SEMPRO CONSULTING	Own funding	01/07/2021	30/06/2024	R13 839 275.00	Provided an excellent audit support whereby the municipality managed to achieve a qualified audit opinion with only two paragraphs	None	Very good Poor, Fair, Good, Very good & Above expectations Mid -Year
VAT REVIEW AND RECOVERY	VAT Review and Recovery	SEMPRO CONSULTING	Own funding	20/04/2023	20/04/2025	8.5% of the collected amount	>All VAT 201s were submitted before the due date. >We have not incurred any penalty and interest due to late submission of VAT 201s or late payment.	None	Very good
Financial Management System	Acquisition of Enterprise Management System for a period of three (3) years	CCG Systems	Own funding	Aug-21	Aug-24	R14 571 893.46	100%	No challenges	Very Good
Debt Collection	Provision of debt collection services for Ba-Phalaborwa Municipality for a period of three (3) years	Noko Maimela	Own funding	Jun-22	Jun-25	8.5 % of the collected amount	In Progress	No Challenges	Good

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
Prepaid Electricity Vending	Selling Prepaid Electricity Tokens	CIGICELL	Own funding	Mar-2023	Feb-2025	2.25 % excluding VAT of the amount collected	In Progress	No Challenges	Poor, Fair, Good, Very good & Above expectations Mid -Year Good
Meter reading	Reading Water & Electricity Meters	SEMS	Own funding	Nov-22	Oct-24	R5 326 296.36	In Progress	No Challenges	Good
Office Furniture	Procurement of Office Furniture and Equipment	Ramohlaba Trading	Own funding	01 -07-2023	30-09-2023	R627 120.00 was spent on furniture and equipment	Service Providers are appointed as and when required.	n/a	
Office Furniture	Procurement of Office Furniture and Equipment	Mosaditlou Holdings	Own funding	01 -07-2023	30-09-2023				
Office Furniture	Procurement of Office Furniture and Equipment	Mapedi Kukhanya Civil Engineering & Projects	Own funding	01 -07-2023	30-09-2023				
Acquisition of Enterprise Management systems for 36 Months	Supply , Install Maintenance and , support of ER Systems	Camelsa Consulting Group -CCG	Own funding	01 September 2021	31 August 2024	R1457892.46	100%	No challenges	Very good
Rental Installation and maintenance of VoIP for 3 years	Provision of Telephone System	Advance Voice System (AVS)	Own funding	01 January 2020	31 December 2023	R1594 065.72	100%	No challenges	Very good
Rental of Multifunction Printer	Supply , maintenance and support of Multi-function	DIDO September	Own funding	01 July 2022	30 June 2025	R1 245 735.69	100%	Prolonged turnaround time on supplying toners and resolving hardware issues. <b>Intervention:</b> Monthly meetings with the service provider.	Fair
Provision of 42 Clir Laptops	Supply, maintenance of	Yellow Solutions	Own funding	01 April 2022	30 March 2025	R1 240 000.00	100%	No challenges	Very good

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
	Tools of trade to Clirs								Poor, Fair, Good, Very good & Above expectations Mid -Year
Provision Data and Cellophanes	Supply of Data to BPM officials and Councillors	Vodacom	Own funding	01 January 2022	31 December 2024	R1 539 334.00	100%	No challenges	Very good
Security Services	Provision of Security Services and access control	A-Team Task Force	Ba-Phalaborwa Municipality	01/09/2021	31/08/2024	R 35 881 035. 00		None	Good
Provision Cellophanes	Supply of Phones and Minutes	MTN	Own funding				100%	No challenges	Very good
General Valuation Roll	Compiling of the 2019-2024 General Valuation Roll and compiling yearly supplementary valuation roll	DDP Valuers (Pty) Ltd	Own funding	16 January 2019	June 2024	R2 300 000.00 for the General Valuation roll and R80 000.00 yearly for the supplementary valuation rolls	Procurement process ongoing	None	N/A
Transfer of Namakgale D,C and Lulekani A Townships	Ownership Transfer of Namakgale D,C and Lulekani A Townships	Mahumani Inc	Own funding	September 2018	June 2024	R1 500 000.00	21 properties have been transferred.	None	Good
GRAP Compliant Fixed Asset Register	Compilation of GRAP Compliant Fixed Asset Register	SEMPRO CONSULTING	OWN FUNDING	2021/07/01	2024/06/30	R13 839 275.00	In Progress	No Challenges	Good

# **MID-YEAR APPROVAL**

## Annexure A

<p><b>Approval by the Mayor</b></p>	<p>This Top Layer SDBIP is a management and implementation plan (and not a policy proposal) and is therefore not required to be approved by the Council. The approval of the Reviewed Top Layer SDBIP is a competency reserved for the Municipal Manager in terms of Section 53 of the MFMA. The Municipal Manager becomes responsible for ensuring that the Reviewed Top Layer SDBIP is submitted to the Mayor within 28 days for the approval of the Budget.</p>
<p><b>Monitoring implementation of the SDBIP</b></p>	<p>Progress against the objectives set out in the Top Layer SDBIP will be monitored and reported on a monthly, quarterly, and annual basis.</p>
<p><b>Signatures</b></p>	<p style="text-align: center;"><b>2023/24 Mid -Year Compiled by:</b></p> <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 20px;"> <div style="text-align: center;">  <p><b>Dr KKL Pilusa</b> <b>Municipal Manager</b></p> </div> <div style="text-align: center;"> <p><u>28/01/2024</u></p> <p><b>Date</b></p> </div> </div> <p style="text-align: center; margin-top: 40px;"><b>2023-24 Mid -Year Approved by</b></p> <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 20px;"> <div style="text-align: center;">  <p><b>Cllr MM Malatji</b> <b>Mayor</b></p> </div> <div style="text-align: center;"> <p><u>25/01/2024</u></p> <p><b>Date</b></p> </div> </div>

### Methodology

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

## **Methodology**

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

## **Technical Definitions**

### **AFS**

AFS stands for Annual Financial Statements

### **BPM**

BPM stands for Ba-Phalaborwa Municipality

### **HH**

Household

### **Baseline**

The performance of the previous year

### **Urban Areas**

The urban areas refer to Phalaborwa, Namakgale, Lulekani and Gravelotte.

### **Reduction in water losses**

This is calculated as follows:  $\text{Lepelle bill less BPM bill} / \text{Lepelle bill} \times 100$ .

### **Reduction in electricity losses**

This is calculated as follows:  $\text{Eskom bill less BPM bill} / \text{Eskom bill} \times 100$ .

### **Kilometres of roads upgrade from gravel to tar/paving**

This relates 3.8 km of B1 Extension

### **Rehabilitation**

Replacement of old road surface (tar) with a new one.

### **Site Establishment/ Set-up Construction Site**

Arrangement of offices, bringing the machinery and equipment onsite.

### **Tourism Initiatives Activities**



**September Tourism Month** – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

**Tourism Indaba** – Procurement of promotional materials

**SPLUMA – Spatial Planning Land Use Management Act 2013**

**No. SPLUMA Applications**

Number of development (land use) applications received/ applications processed in terms of SPLUMA

**SMME- Small Medium and Micro Enterprise**

**Number of business supported**